**E-Poster Submission Guidelines**

(As of May 20, 2017)

The 33rd World Veterinary Congress Organizing Committee would like to sincerely thank all authors who have submitted their abstracts for e-poster exhibition. To ensure that your work is shared effectively, we ask you to please observe the following.

**INSTRUCTIONS FOR PREPARING E-POSTERS**

All posters will be displayed in **digital format only** on high-resolution monitors at the Congress exhibition hall. Poster authors will not need to prepare nor print out any paper-based posters for the Congress.

* The e-poster may include text, figures, charts, tables, images, and video but does not include any web links, audio or animation.
* 7 to 9 posters will be assigned one monitor by scientific streams.
* The e-poster system will allow you to move around and zoom in/out on any section (just like a large iPad).

**FILE SUBMISSION:** **ADVANCE SUBMISSION ONLY**

The deadline for e-poster submission is 16:00 in Korean time on

**Friday, June 30, 2017**.

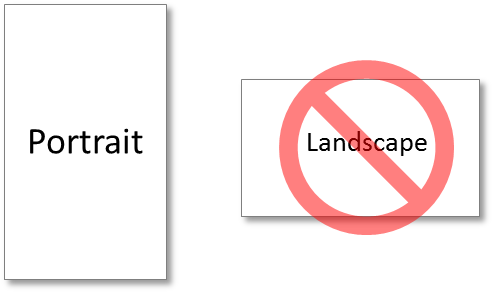
There will be no extensions to this deadline.

* If the deadline is not followed, your poster exhibition will be disqualified and the registration fee is not refunded.
* **After the deadline, authors will NOT be able to modify their e-poster files.**
* We recommend that all authors bring an additional copy of their e-poster files stored on a USB drive for back-up.
* The file name should be “Poster No.000\_ Full Name” (For example, IM-402\_Annis KIM).

**CREATING AND DESIGNING YOUR E-POSTER**

**1. General Setup**

* All poster display monitors will be set in **portrait style orientation** with 9:16 proportions and all information (i.e. text, data, photos, and figures) must be designed to appear within ONE slide.



* E-posters must be written in English using **Microsoft Office PowerPoint (PPT) 2007 or higher**.
* All information must be appeared within **ONE (1) slide only**.
* Use page setup and choose “Custom” with a portrait orientation. The slide size should be **36cm(width) X 64cm(height)**. You can alternatively use the downloadable PPT template from the Congress Website. (<http://wvc2017korea.com/02_sci/sci07.htm>).

E-Posters will be accepted and displayed in PPT format only.

Native AI or EPS, INDD and PDF file formats will NOT be accepted.

**2. Fonts and Size/Color**

* Use background and text colors which provide a high level of contrast, e.g., white or yellow text against dark blue background, black or dark blue text against light gray or yellow background.
* Use standard fonts (Times New Roman, Arial, Calibri, etc.), as they are easier to read and will prevent font compatibility issues from occurring.
* Font’s size must be minimum 20pt.

**3. Images**

* You may use any image formats that PowerPoint will accept.
* In general images should have a minimum resolution of 72 pixels per inch (PPI).

**4. Video Setting (Optional)**

* Each poster can be included maximum 2 videos.
* For video setting, E-Posters must be written in PowerPoint (PPT) 2010 or higher.
* All video formats MUST be WMV (Windows Media Video), and not exceed maximum 50MB each.
* The poster exhibition file (PPT) should be embedded with video files.
* Uncheck ‘Show Media Controls’ on ‘Slide Show’ menu in the PPT
* Select the video and choose ‘Automatically’ and ‘Loop until Stopped’ on ‘Playback’ menu in Video Tools.
* Click ‘Play’ button and choose ‘After Previous’ on ‘Animation’ menu.
* Even if the video files are inserted in the poster exhibition file (PPT), all the video files must be submitted separately by e-mail or other web-based file hosting service (e.g. Dropbox, etc.).

**EXHIBITION**

* E-posters will be available for viewing only within the designated area.
* All authors should stand next to the monitors at a selected time, **in order to answer queries from other delegates.** **Detailed presenting schedules will be noticed within June by e-mail.**

\* If author do not present at a selected time, the best poster award will be exempted.

* E-Poster Exhibition Schedule

August 28 (Mon) 10:00 ~ 18:00

August 29 (Tue) 09:00 ~ 18:00

August 30 (Wed) 09:00 ~ 18:00

August 31 (Thu) 09:00 ~ 12:00